Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JUNE 2025 ENG 30 - WPM BATCH - '203'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	--------- means set of commands given to the computer.	Input	Program	Language	Indications	B	B
2	.Avi is extension of _____ file.	Image	Audio	Audio Video	None Of Above	C	C
3	.bmp is ---------- file extension.	MS-paint	Photoshop	Coral draw	PageMaker	A	A
4	.Bmp is extension of _____ file.	Bitmap	Executable	Wordpad	None Of Above	A	A
5	.Docx is _____ file extension.	Notepad	Word 2003	Word 2007 to 2019	Word 97	C	C
6	A file which is open can be closed with the _____command	open	delete	close	Esc	C	C
7	You can change page width and _____ with Page Layout tab	height	layout	size in	None of these	A	A
8	To design table click on the design tab from the_____Tools	Row	Column	Cells	Table	D	D
9	You can create Document Type of file by using word processors.	TRUE	FALSE			A	A
10	In MS-WORD which of the following is not available in font group?	t, Font Style, Font S	Underline	Color	Aligement	D	D
11	The gridlines are displayed by default in MS Excel 2019	TRUE	FALSE			A	A
12	What we call to inbuilt formula in MS Excel 2019 ?	program	value	function	figures	C	C
13	What is the intersection of rows and columns is called as?	address	value	column	cell	D	D
14	Merge & center button is available in home tab in MS Excel 2019 .	TRUE	FALSE			A	A
15	Where we can specify new theme of fonts in MS Excel 2019 ?	In data tab	in page layout tab	in review tab	in insert tab	B	B
16	-------- means the effects given in Slide, regarding how the Objects appear during Slide show.	Animation	Transition	World Art	Clip Art	A	A
17	---------- are printed notes of speech referred by the Speaker in the meeting.	Notes	Speaker's Notes	Listener's Notes	Notations	B	B
18	---------- view is useful to type matter on slide.	Print Layout	Outline	Normal	None of these	C	C
19	We can see all our slides in Thumbnail shape and we can change the sequence of that slides in ---------- view.	Slide	Slide Sorter	Normal	Notes Pages	B	B
20	In ---------- view we can see only one slide at a time and can do editing in the same.	Slide Sorter	Normal	Outline View	Slide Show	B	B
21	_____ Means contains some commercial information.	gov	net	edu	com	D	D
22	_____ means contains some education information.	edu	com	gov	net	A	A
23	_____ means government Web Site.	edu	net	gov	com	C	C
24	_____ Is standard Internet Protocol	IPX	SPX	ITC	TCP / IP	D	D
25	_____ is an example of an antivirus program.	Unix	Linux	Windows	Quick Heal	D	D